

Dana DeVries

(973) 997-8357 | danadv97@gmail.com
<https://danadv97.wixsite.com/dana-devries>

Summary

- Enthusiastic, creative film and theatre student with over six years of work experience in a live performance setting. Experience with a wide range of film production roles on student projects. Proficient in planning, scheduling, and coordinating shoots. Eager to use my organizational, administrative, and management skills to support a production team.

Select Film Work

PRODUCER/EDITOR

- "Homesick: The Work Left Behind"
- "The Wallpaper Project"

1st ASSISTANT DIRECTOR

- "The Fog"

PRODUCTION MANAGER

- "Clue"

PRODUCER/EDITOR/DIRECTOR

- Scenes From "Lemons, Lemons, Lemons..."
- "Our Industry Standard"

Related Work Experience

THEATRICAL STAGE MANAGER

- Various (May 2016 - present)
 - Production and Assistant Stage Manager for over twenty student productions
 - Called lighting, sound, and technical cues during live performances
 - Provided logistical and administrative support to cast and creative team

POST-PRODUCTION INTERN

- First Track Entertainment (May 2022 - August 2022)
 - Liaised with various clients to determine specific video needs
 - Edited video content on Adobe Premiere Pro

BOX OFFICE STAFF MEMBER

- Fordham Theatre Box Office (September 2021 - May 2022)
 - Communicated with patrons to assist in ticket reservations
 - Ushered performances and enforced COVID compliance for audience members
 - Performed day to day administrative tasks

VIRTUAL SERVICE LINE PRODUCER

- Milton United Methodist Church (March 2020 - January 2021)
 - Oversaw production of a weekly filmed virtual church service
 - Filmed on Mevo Plus Camera, edited on Adobe Premiere Pro, and uploaded to YouTube

Education

FORDHAM COLLEGE AT LINCOLN CENTER

- BA Film/Television - Concentration in Film, expected graduation May 2023
- BA Theatre Production/Design - Concentration in Management, expected graduation May 2023

MORRIS COUNTY SCHOOL OF TECHNOLOGY

- High School Diploma
 - Academy For Visual And Performing Arts - Concentration In Multimedia & Theatre Arts, 2015 - 2019

Special Skills

- Adobe Premiere Pro, Adobe Photoshop, Adobe After Effects, Microsoft Office, Google Sheets, WriterDuet, Mac/PC, Canon cameras, Mevo Plus cameras, valid US passport, driver's license

References Available Upon Request